

# WINTERSONG Submission Form

A Writers in the Grove Event  
Saturday, February 2, 2019

We invite you to participate in the fourth year of this event. Good luck and here's how to proceed:

**Event Description:** Writers in the Grove is pleased to host a public reading at the Forest Grove United Methodist Church, 1726 Cedar Street, Forest Grove, Oregon, on Saturday, **February 2** from 10:30 AM to about noon.

**Eligibility:** This event is open to all ages. It is free to enter and to attend.

## **Submission Guidelines:**

**Deadline:** Entries must be handed in or postmarked by January 10, 2019.

**Entries:** Submissions per applicant are limited to one or more pieces of prose or poetry or songs that can be read aloud within **four minutes** (Please do a trial run at home). If applicant anticipates taking longer to read the piece, it should be excerpted.  
Entries must be original, written by the applicant, and must not infringe any copyright or other proprietary rights.

**Criteria for Selection:** Pieces will be selected on the basis of originality, writing style and quality of the work. The decisions of the Selection Committee will be final. Each submission must not exceed **four minutes reading time** (probably no more than 600 words of prose or 70 lines of poetry).

All genres are welcome, subject to the following filter: Please note that this event will be family-friendly. Submissions should reflect content that is suitable for mixed age groups. Content and submissions deemed inappropriate will not be considered.

**Format:** Songs, poems and prose should be typed, double spaced in 12-point font size, on white paper. Please avoid fancy, hard-to-read typefaces. Include a title on each page of your submission.

Submit **two** copies of your entry, neither of which should show your name. The Committee will place your entry number on the back of the copies for identification.

**Notification of Selection:** If your entry is chosen, you will be notified no later than January 24, 2019, and you will read your entry at the event on February 2, 2019.

**Liability and Copyright Licensing Agreement:** The applicant must sign and submit a liability release agreement and a copyright licensing agreement (see last page of application).

If you have questions see [writersinthegrove.com](http://writersinthegrove.com), contact [maryjanenordgren@gmail.com](mailto:maryjanenordgren@gmail.com) or talk with any member of Writers in the Grove.

*Please keep this information for your records.*

**Submission Application**

**PLEASE TYPE OR PRINT:**

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone Number: Home \_\_\_\_\_ Cell \_\_\_\_\_

Email: \_\_\_\_\_

How would you prefer to be contacted? [ ] mail [ ] home phone [ ] cell [ ] e-mail

Title(s) of your piece(s): \_\_\_\_\_

Applicant's Signature	Applicant's Parent or Guardian	Date
must sign if applicant is age 17 or under		

**Liability Release and Copyright Licensing Agreement**

I, the undersigned applicant, understand that I (or my designated reader) will be responsible for reading any selected piece at the event. Writers in the Grove will not be responsible for any loss or damage related to reading the piece at the event. By submitting my entry to Writers in the Grove, I agree not to hold the Writers in the Grove, the Selection Committee, or any of the members of Writers in the Grove liable for any loss or damage. The Writers in the Grove and the Selection Committee will not be liable for any legal action brought by anyone with respect to authorship and/or copyright infringement. By submission, I guarantee that this is my original work and that the Writers in the Grove are not required to research this claim.

I, the undersigned applicant, grant to Writers in the Grove and the Event Committee, permission to photograph or videotape me (and use my picture, silhouette and other reproductions of my physical likeness) and my original entry submitted on behalf of the Writers in the Grove. All copyrights cannot be assigned or transferred without the express written consent of the undersigned and all rights of ownership of the piece remain my exclusive property.

<b>Applicant's Signature</b>	Applicant's Parent or Guardian	<b>Date</b>
must sign if applicant is age 17 or under		

**Checklist for Completed Registration**

- \_\_\_\_ Two copies of your piece without personal identification, but title on each numbered page
- \_\_\_\_ Completed Submission Application
- \_\_\_\_ Signed Liability Release and Copyright Licensing Agreement
- \_\_\_\_ Deadline: Entries must be postmarked by Jan 10, 2019

**Mail all of the above to:** WINTERSONG  
47777 S.W. Ihrig Road, Forest Grove, OR 97116